THREE-YEAR TEMPORARY POSITION

Position: Pauline A. Young Resident, Manuscripts and Archives Unit, Special Collections Department  
(Search #106288)

Deadline: March 29, 2019

Pay Grade: 29E

The University of Delaware Library, Museums and Press seeks a dynamic early career librarian to process manuscript and archival collections. Reporting to the Coordinator, Manuscript and Archival Processing, the Resident will be involved in all aspects of manuscript and archival processing, including accessioning, arranging and describing manuscript and archival collections and creating descriptive metadata such as finding aids and catalog records as needed. The Resident will be responsible for processing two important African American literary collections: the papers of the author Ishmael Reed and the papers of attorney Beverly Axelrod, who is best known for her work representing the Black Panthers and labor organizations in the 1960s and 1970s. While continuing work on manuscript and archival processing, the Resident will also become involved in Special Collections public services, including reference, instruction, outreach, and exhibitions.

The Pauline A. Young Residency is a three-year appointment offering professional experience in an academic research library to recent graduates of a library/information science program. The residency is designed to meet both the professional goals and interests of the Resident as well as the service and operational priorities of the Library. The residency features orientation to all library areas, mentoring, committee service, and support for travel to professional meetings and conferences. The Resident will have the opportunity to shape the direction of the residency and develop goals according to their professional interests; a sample of the 2019-2022 residency structure is available at https://library.udel.edu/residency/program/. The purpose of the residency is to encourage the involvement of individuals from under-represented groups in academic librarianship. Started in 1984, the Pauline A. Young Residency is among the Library’s most successful efforts to advance equity, diversity and inclusion.

Qualifications: Recent graduate degree from an ALA-accredited program. Familiarity with archival best practices for appraisal, arrangement, and description, and with national archival standards including EAD and DACS, gained through coursework or hands-on experience. Excellent problem solving skills and ability to address ambiguity and complexity in archival arrangement. Excellent oral and written communication skills. Ability to work closely with colleagues and library users from diverse backgrounds. Commitment to fostering an inclusive educational environment and workplace. Commitment to professional growth.

Preferred: Knowledge of historical research methods. Experience processing archival collections. Advanced study in subject areas represented in the collections, such as American literature or African American studies.
**General Information:** The holdings of Special Collections at the University of Delaware Library include books, literary and historical manuscripts, maps, prints, photographs, broadsides, periodicals, pamphlets, ephemera, and realia from the fifteenth to the twenty-first century. Printed collections number more than 200,000 titles and manuscript collections span more than 5,000 linear feet. The collections complement the University’s teaching programs and the Library’s general collections with particular strengths in the subject areas of the Arts; English, Irish, and American literature; history and Delawareana; horticulture; and the history of science and technology. Manuscript strengths include American history, particularly Delaware and the surrounding region; contemporary American, British and Irish literature; art and architecture; land use and the environment in the Delaware Valley, politics and government, and the history and technology of printing, publishing, and the book arts. Special Collections has an active exhibition program, is engaged in several ongoing Web-related activities, including online finding aids to manuscript and archival collections, online exhibitions, and digitization of selected collections. Additional information about the Special Collections is available at library.udel.edu/special/.

The University of Delaware Library, Museums and Press is committed to student success, scholarly research and inclusive excellence. The Library is strongly committed to fostering diversity within our community. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, and inclusion, and will assist us to expand our capacity for diversity in the broadest sense. The Library collaborates with strategic campus partners to achieve these priorities, as well as with national professional organizations including the Association of Research Libraries, Center for Research Libraries, Coalition for Networked Information, Council on Library and Information Resources, Digital Library Federation, Greater Western Library Alliance, OCLC Research Partnership, SPARC, HathiTrust, the National Digital Stewardship Alliance, the National Network of Libraries of Medicine (NN/LM) and the ACRL Diversity Alliance. More information about the Library is available at library.udel.edu/.

**Benefits:** 22 vacation days. Generous 403(b) retirement plan. Tuition remission for dependents and spouses, and course fee waiver for employee. Full information about University of Delaware benefits is available at www.udel.edu/benefits/.

**Appointment:** Appointment expected at the rank of Affiliate Assistant Librarian, pay grade 29E. This position is part of the librarian career ladder governed by the University of Delaware Library Rank and Promotion System.

**To Apply:** Include cover letter and resume, along with the names and contact information of three employment references, following University of Delaware application instructions at www.udel.edu/udjobs/.

**Equal Opportunity Employer:** The University of Delaware is an Equal Opportunity Employer which encourages applications from Minority Group Members, Women, Individuals with Disabilities and Veterans. The University's Notice of Non-Discrimination can be found at www.udel.edu/home/legal-notices/

Employment offers will be conditional upon successful completion of a criminal background check. A conviction will not necessarily exclude you from employment.