



Quick Guide for Searching the Foundation Grants to Individuals Online

INITIAL STEPS

1. Use within the Morris Library
2. Go to <https://library.udel.edu/databases/gtio/>
3. Click the **Connect** button
4. Select the **Advanced Search** option

Click on the **View Index** link near the **Fields of Interest** search box. An alphabetical list of subject terms will pop-up on the left-hand side of the screen.

Click on **index terms** that pertain to your subject area. All terms selected will automatically be inserted into the Field of Interest search box

Click on the **View Index** link near the **Types of Support** search box, then select appropriate terms.

Type appropriate geographic terms into the **Geographic Focus** search box, e.g. **Delaware OR National**

LAST STEP: Click Search

To view search terms arranged according to subject, consult the Foundation Center's Philanthropy Classification System at <http://taxonomy.foundationcenter.org/>