

1

00:00:00,000 --> 00:00:04,966

[Music]

2

00:00:04,966 --> 00:00:10,533

Using Call Numbers to Find a Book

3

00:00:10,533 --> 00:00:15,166

Perform your search in DELCAT Discovery. [On screen action: typing "Wonderful Wizard of Oz" into DELCAT search field.]

4

00:00:15,166 --> 00:00:22,933

[Music and on-screen action: typing "Wonderful Wizard of Oz" into DELCAT search field. Scrolling down webpage to: The annotated Wizard of Oz: The wonderful Wizard of Oz record.]

5

00:00:22,933 --> 00:00:25,866

If your search reveals that the location

6

00:00:25,866 --> 00:00:28,500

of your book is University of Delaware

7

00:00:28,500 --> 00:00:31,200

Library, Morris Library Book Loan, and

8

00:00:31,200 --> 00:00:34,566

lists it as Available, this means that it

9

00:00:34,566 --> 00:00:36,466

is a physical book that can be found on

10

00:00:36,466 --> 00:00:41,033

the Morris Library bookshelves or stacks.

11

00:00:41,033 --> 00:00:43,466

University of Delaware, like many other

12

00:00:43,466 --> 00:00:46,200

universities and institutions, uses the

13

00:00:46,200 --> 00:00:47,500

Library of Congress classification

14

00:00:47,500 --> 00:00:50,333

system to organize the thousands and

15

00:00:50,333 --> 00:00:52,000

thousands of books available here on

16

00:00:52,000 --> 00:00:55,933

campus. The Library of Congress

17

00:00:55,933 --> 00:00:58,166

classification system helps to organize

18

00:00:58,166 --> 00:01:02,033

subjects, groups of books, and individual

19

00:01:02,033 --> 00:01:05,400

books. For now simply write down this

20

00:01:05,400 --> 00:01:08,033

entire number [PS 3502.A923 W5 1973] or capture an image of it

21

00:01:08,033 --> 00:01:11,100

to help you find your book in the stacks.

22

00:01:11,100 --> 00:01:13,566

[Music]

23

00:01:13,566 --> 00:01:16,200

Call numbers are listed alphabetically [Animation reveals the "ribbon search" technique. Start at top of book shelves and look, left-to-right. Then move directly down that same shelf to begin again.]

24

00:01:16,200 --> 00:01:18,600

and numerically in order but you'll [Animation reveals the "ribbon search" technique. Start at top of book shelves and look, left-to-right. Then move directly down that same shelf to begin again.]

25

00:01:18,600 --> 00:01:20,333

first need to determine what floor of

26

00:01:20,333 --> 00:01:22,066

Morris Library to start looking on.

27

00:01:22,066 --> 00:01:24,233

Compare the first letter of your call [Call number screenshot on iPhone highlights a capital letter "P".]

28

00:01:24,233 --> 00:01:26,133

number to one of several wayfinding [Call number screenshot on iPhone highlights a capital letter "P".]

29

00:01:26,133 --> 00:01:28,400

devices throughout the library and match [Call number screenshot on iPhone highlights a capital letter "P".]

30

00:01:28,400 --> 00:01:30,066

the beginning letters to the proper

31

00:01:30,066 --> 00:01:33,000

floor. You can use the UD library "Yellow

32

00:01:33,000 --> 00:01:35,200

Sheet", found at the main floor's Reference

33

00:01:35,200 --> 00:01:39,733

Desk, a Morris Library map, or simply poke

34

00:01:39,733 --> 00:01:41,300

your head into a stairwell.

35

00:01:41,300 --> 00:01:43,700

Looks like our book is found on the

36

00:01:43,700 --> 00:01:47,666

second floor. Let's head that way! Each

37

00:01:47,666 --> 00:01:49,700

range of shelving has a sign with the

38

00:01:49,700 --> 00:01:51,533

call numbers of the books located in

39

00:01:51,533 --> 00:01:57,233

that section. The first set of letters

40

00:01:57,233 --> 00:01:59,333

and numbers will indicate on which stack

41

00:01:59,333 --> 00:02:03,033

or shelf your book is located. Note that

42

00:02:03,033 --> 00:02:04,900

this first set of numbers is a whole

43

00:02:04,900 --> 00:02:07,700

number. Be sure to reference that entire [On-screen animation compares the numbers 3503 and 301, indicating that they are not equal and you should continue searching.]

44

00:02:07,700 --> 00:02:09,400

section when searching for your books [On-screen animation compares the numbers 3503 and 301, indicating that they are not equal and you should continue searching.]

45

00:02:09,400 --> 00:02:13,266

shelving area. [On-screen action reveals a discovery of the range finder that contains our call number (PS 3503.A923 W5 1973)]

46

00:02:13,266 --> 00:02:18,200

[Music - On-screen action reveals a discovery of the range finder that contains our call number (PS 3503.A923 W5 1973)]

47

00:02:18,200 --> 00:02:20,700

And the second set of figures - a decimal

48

00:02:20,700 --> 00:02:22,700

set - will help you find where your book

49

00:02:22,700 --> 00:02:26,100

is located on the shelf. In some cases

50

00:02:26,100 --> 00:02:28,266

the final number you will see is the

51

00:02:28,266 --> 00:02:31,000

year. This can indicate what volume or

52

00:02:31,000 --> 00:02:32,900

edition you are looking up. Make sure

53

00:02:32,900 --> 00:02:34,566

that you have the correct edition that

54

00:02:34,566 --> 00:02:38,000

you are seeking. Bring your book to the

55

00:02:38,000 --> 00:02:39,533

circulation and reserve desk on the

56

00:02:39,533 --> 00:02:41,666

first floor to check it out. Be sure to

57

00:02:41,666 --> 00:02:46,132

have your UD ID. Happy reading!